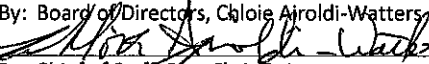



Tennessee Valley Unitarian Universalist Church	Charter: Arts Gallery Committee Principle Author: K. McCullough	Document No: CH.012.00 Page 1 of 2
Approved By: Board of Directors, Chloie Airoidi-Watters Signature: 		Date: 5/5/13 (Board)
Approved By: Chief of Staff, Rev. Chris Buice Signature: 		Date: 6/24/13

A. Purpose of the Charter – This charter describes the Art Gallery Committee and its nature, composition, and responsibilities.

B. Authority - The Program Council established clusters of committees to meet its charge from the Board of Directors and to comply with the mission of TVUUC; the Art Gallery Committee is one committee of the Arts Cluster.

C. Scope

1. To provide TVUUC with a space for various artists to display their work and enhance the esthetics of the sanctuary entrance
2. To offer members and friends of this church an opportunity to serve in a ministry to the church and wider community
3. To bring public awareness of TVUUC as a welcoming home to the visual arts

D. Composition of the Art Gallery Committee

1. There are two co-chairs. One co-chair handles the Call to Artists, communication with artists for scheduling setups and breakdowns, and receptions for the exhibit openings. One co-chair is responsible for the art hangings. Co-chairs serve indefinitely.
2. Members or friends can join the Art Gallery Committee at the annual Volunteer Fair or through contacting one of the co-chairs.
3. There is no minimum or maximum number of members. Typically, membership numbers about 20.

E. Responsibilities of the Arts Gallery Committee and Committee Members

1. The Art Gallery Committee is responsible for the following:
 - a. Issuing a “Call to Artists” in the Knoxville vicinity to submit images and an application for consideration to exhibit at one of the bi-monthly art shows in the TVUUC gallery
 - b. Jurying submissions
 - c. Contacting and contracting with winners

- d. Hanging the art on designated Saturdays
- e. Printing post cards and advertising the shows
- f. Organizing a reception for the artist(s)
- g. Arranging for removal of the art before the next show

2. Responsibilities of Art Gallery Committee Members

- a. Members are required to help at one reception per year and to assist in hanging art for one exhibit per year if physically able.
- b. All members participate in jurying of applications.

F. Direction and Control – There are two co-chairs, one handling the Call to Artists and receptions and one handling the art hanging. Co-chairs volunteer to serve subject to committee approval.

G. Decision Making Process

- 1. A Call to Artists is issued every year to a year and a half.
- 2. Once the submissions are received, the Committee convenes for a jurying meeting to review the submissions.
- 3. Each member votes on art submissions using a 1-5 rating system, and those submissions averaging above a 3 are scheduled for a show.

H. Meeting Frequency and Duration – The Art Gallery Committee meets one to two times per year for the above jurying process and to assign tasks for hanging and receptions.