

TVUUC Strategic Planning Committee Charter – June 2025

A. Purpose

The Strategic Planning Committee (SPC) is a Board Committee established to guide TVUUC's strategic direction through a collaborative and forward-thinking process.

B. Authority

The Strategic Planning Committee (SPC) is a Board Committee established by TVUUC Bylaws, Article VII, Section 4, d, as amended June 09, 2024

C. Scope

The Strategic Planning Committee will be responsible for gathering congregation, staff, and volunteer input and feedback concerning TVUUC's Shared Vision (Core Values, Covenant, Mission, Vision) and Goals. It will assist the Board in developing, deploying, and tracking Goals and other Board sponsored efforts and provide the Board with quarterly updates. The Strategic Planning Committee will ensure that there are processes in place for accountability and results.

Responsibilities of the SPC include:

- At least annually, review the Strategy and, as necessary, recommend changes to the Board.
- If the strategy requires major revisions, engage the congregation, the Board, and the staff in a process to make the revision or develop a new strategy.
- Assist the Board in selecting goals and objectives that are consistent with TVUUC's Shared Vision. Inconsistencies may be resolved by recommending changes to priorities or goals.

D. Standard Agenda

- **Strategic Planning Updates:**
 - Progress on current objectives
 - Emerging trends and stakeholder feedback
 - Performance against strategic goals
- **Discussion and Decisions:**
 - Strategic priorities and proposals
 - Resource allocation for strategic priorities
 - Risk assessment and mitigation strategies
- **Member Updates and Feedback**
- **Next Steps and Commitments**

E. Membership

The Chair or Co-Chairs of the SPC are appointed by the Board of Directors. The term will be for at least 2 years and can be extended with Board approval. The SPC will consist of 5-9 members one of whom is a Board member and the other will be chosen to represent the diversity in the congregation. At least one member of the Management Team will serve as the SPC ex-officio.

F. Responsibilities of the SPC Members

1. Attendance at all meetings if possible.

2. Participation in open and candid debate.
3. Acceptance of assignments as necessary to advance the work of the SPC.
4. Dissemination of information in one voice outside of the SPC meetings.

Personal and group accountability for all decisions and actions.

G. Decision-Making Process

The SPC will use consensus as the primary decision-making process. If consensus cannot be reached, the SPC Chair may call for a vote. In the case of a vote, the decision will be reached by a majority vote.

Should the group reach an impasse on any significant issue, the Chair or Co-Chairs with the knowledge of the committee, will take the issue to the Board of Directors for resolution.

SPC recommendations will be taken to the Board of Directors for approval before implementation.

H. Measures of Success and Scorecard

The SPC will develop a scoreboard of key measures to track progress towards strategic goals, including financial, stewardship, and church growth (membership, Worship attendance, RE attendance, program participants, and active members).

- The scoreboard will be reviewed and updated periodically to ensure its continued relevance and effectiveness in measuring the success of the strategic goals.

I. Tracking Progress & Accountability

- The SPC operates under the direction of the Board of Directors and will provide regular updates of its activities to the Board.
- The SPC will establish a system to track progress towards strategic goals. This may include regular reporting on Key Performance Indicators (KPI) metrics, project milestones, and resource allocation.
- Committee members are responsible for actively participating in discussions, contributing their expertise, and holding each other accountable for achieving strategic objectives.

J. Review & Revision

This charter will be reviewed and revised periodically to reflect changes in TVUUC's needs and the strategic planning process. The SPC will recommend any necessary revisions to the Board of Directors for approval.