

Job Description

Tennessee Valley Unitarian Universalist Church

Position Title: Director of Music	
Department: Music	Reports to: Senior Minister
Classifications: Salaried <input type="checkbox"/> Hourly <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input checked="" type="checkbox"/> # of hrs/week: 20	
Summary Description: <p>Each Sunday at the Tennessee Valley Unitarian Universalist Church, we say together, as a community, the following words: Love is the spirit of this church, and service is its law. To dwell together in peace, to seek the truth in love, and to help one another, this is our great covenant. With these words as our guide, our church's mission is to be a welcoming congregation that nurtures spiritual growth and challenges people to transform the world through acts of love and justice. We welcome people of all faith traditions, or none at all, and recognize the power that comes from a diverse congregation.</p> <p>"Mindful of truth ever exceeding our knowledge and love ever exceeding our practice," to quote our hymnbook, we are striving to become an anti-oppressive, anti-racist and multicultural congregation in our worship, religious education, and the work we do in the larger community. We believe that music plays an integral role in this transformative work. In the music we make together, in groups, large and small, we lift up the joy that comes from a shared experience. Our music program provides members with opportunities to broaden their own music appreciation and to explore their personal musical abilities.</p>	
Roles and Responsibilities <ul style="list-style-type: none">• <u>Oversees and directs the music program.</u><ol style="list-style-type: none">1. Works with the Music Committee to monitor the church's musical needs and attends the committee's regular meetings as an ex officio member.2. Works with the Music Committee to prepare an annual budget for the Music Program.3. Oversees expenditures of the Music Program Budget and the Special Music Fund.4. Works with the Director of Administration to ensure the timely payment of visiting musicians.5. Oversees the maintenance of the church's musical instruments.6. Maintains the church's music library.7. Communicates through the church newsletter on a regular basis any relevant musical events or thoughts about the music program.8. Attends staff meetings as requested by the Senior Minister.9. Supervises the Assistant Director of Music.10. Stays informed about UUA programs and policies for church music.11. Fosters within the congregation a love of group singing, and an appreciation of the role music plays in church life.	

Job Description

Tennessee Valley Unitarian Universalist Church

- Programs music for services.
 1. Works with the entire staff to ensure coordination between music and theme at services.
 2. Programs the music throughout the year for Sunday services that is diverse in style, genre, idiom, and cultural origin.
 3. Coordinates the musicians necessary to perform programmed music. The musicians may be church members, friends, or visiting musicians.
 4. Programs the choir to perform an average of two services a month for nine months of the year.
 5. Programs service music that supports Unitarian Universalist values.
- Administers and directs choral ensembles.
 1. Conducts weekly choir rehearsals (except holidays and summer).
 2. Prepares the choir to perform at an average of two services a month, except in summer.
 3. Cultivates choir membership and helps choir members develop good singing skills.
- Oversees the children's music program.
 1. Works with the Music Committee to recruit lay leaders for youth ensembles and provides them with planning help and a yearly budget.
 2. Helps to create multi-generational music opportunities.
 3. Supervises all lay leaders of youth ensembles.
 4. Works with Director of Life Span Religious Education and the lay leaders of youth ensembles to design a summer youth program or camp.
- Oversees the church's performing arts events.
 1. Works with the Music Committee to facilitate, as appropriate, the use of church facilities for occasional performances by outside performing artists.
 2. Organizes musical events such as coffee houses or open mic events.

Candidate Qualifications and Competencies:

- Experience as a music or choir director
- Advanced musical skills and performance experience; multiple instruments or voice a plus
- Knowledge across many genres of music
- Appreciation of different perspectives and willingness to seek common ground
- Organized work style, with the ability to adapt as new challenges arise
- Self-motivated to work independently, but also comfortable collaborating in team settings
- Degree in music preferred
- Ability to work effectively in a team-oriented environment
- Ability to relate comfortably and build rapport with individuals with diverse personalities, abilities, and back-ground
- Ability to fully utilize some forms of social media
- General computer literacy and the ability to independently learn new and unfamiliar computer programs
- Compatibility with and ability to communicate the values, vision and mission of TVUUC