


<b>Tennessee Valley Unitarian Universalist Church</b>	<b>Policy/Procedure: Weapons on TVUUC Property or at Events</b> Primary Author – Grier Novinger	<b>Document No: PP-006-00</b>  <b>Page 1 of 2</b>
Procedure Approved by: Rev. Chris Buice, Sr. Minister		Signature/Date Signed 

**A. Purpose of this Policy/Procedure**

This Policy/Procedure describes TVUUC’s policy regarding weapons on TVUUC property or at church functions.

**B. Scope**

This Policy/Procedure will apply to any person who is on the TVUUC property or is in attendance at a church function.

**C. Responsibility**

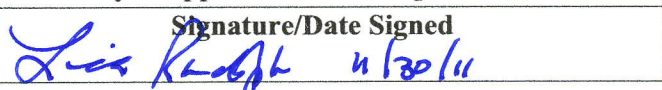
Anyone who is on TVUUC property or at a church function has responsibility to help ensure compliance with this policy/procedure by bringing any concerns to the attention of the appropriate person.

**D. Policy Statement**

No guns, knives with a blade (4 inches or longer), or any implement whose intent is to cause bodily harm are permitted on TVUUC property or at church sponsored events unless it is secured in a personal vehicle, irrespective of whether the individual has a valid permit to carry the weapon. This policy does not apply to uniformed security officers who have been hired by the church to help with security during an event or to persons who are involved in cooking in the TVUUC kitchen and require the use of their own knives.

**The above Policy Statement has been reviewed and approved by the Board of Directors. Board approval is reflected in the minutes of the Board and formalized below by signature of the President of the Congregation. Authority to approve any associated procedure(s) is conferred to the Executive;**

Yes  No  If “No”, the Board retains authority to approve associated procedures.

Approved by: Linda Randolph, President	Signature/Date Signed 
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**E. Procedure**

1. On Sunday mornings or at times when a security sexton is present, anyone who suspects that a person is carrying a weapon should immediately contact the security sexton.

2. The security sexton will immediately approach the person and ask him/her to take the weapon off the church property or to secure it in his/her personal vehicle.

3. If the person refuses, the security sexton will inform the person that they do not have permission to be on TVUUC property and will direct them to leave the property.

4. If the person refuses, then the security sexton will call 911 and ask the police to come to escort the person from the church property.

5. If a security sexton is not present, then the Director of Administration, the Senior Minister, the President of the Congregation, any Board member, any staff member, or the person in charge of the event should be contacted immediately. The same procedure should be followed as listed in #1 - #4.