

TVUUC BOARD MEETING MINUTES

Date: August 19, 2012

Members Present:

Chloie Airoidi-Watters
Chris Buice
Bill Cherry

Lamar Gibson
Kenneth Moffett
Alan Moore

Tom O'Connor
Dick Trowbridge
Joe Viglione

Members Absent:

Teryn Dixon
Ada Falls
Linda Randolph

Melissa Reed
Lillian Mashburn
Nick Potter

Laura Twilley

Opening Words

- Chloie called the meeting to order at 3 pm.
- Tom offered opening words.
- By way of “check-in,” the members had been asked, if money were no problem, what one new thing they would like to do here at TVUUC.

Review of Minutes-July 24, 2012

- Minutes for the Board meeting of July 24, 2012 were approved.

Additions to agenda

- Knoxville Bike Collective: Bill explained that this group has asked about setting up a table outside during services. Upon discussion, a motion to approve, as long as there is no solicitation, was made, seconded and carried.
- Update on Director of Administration Search: Chris stated that the ET recommends Heather Finney. Joe noted that the initial 49 applications were winnowed to 7, with 3 eventually chosen to be interviewed by Chris. They noted that her references were very good, and that she will be the best choice for helping us catch up in social media. Bill noted that there is a lot of similarity between this job and her jobs with Regal. A motion was made, seconded and carried to accept Heather Finney for this post, at a salary of \$55,000 annually plus benefits.
- A Planting Master Plan: Alan noted the Building and Grounds Committee has decided this would be done.
- Bill noted that Confidentiality Agreements remain to be signed by Board members. Copies were distributed and signed by those present.

Consent agenda

- Chris' report for August 2012, was distributed in advance to members. With respect to item 6, a request for a waiver of the personnel manual requirement that family members of staff shall not work for the church, while there was some concern expressed about deviations from policy, it was noted that the manual states exceptions can be approved. A motion to grant this waiver was made, seconded and carried.

1. Board Charter- Linda

- It was noted that Linda, Greer and Lillian expect to have this ready to submit at the September Board meeting, October at the latest.

2. Section 9: Endowment Fund Committee- Chair

- It was noted that Sherman wishes to step down as soon as a replacement can be found. Amy Hess was suggested as a candidate; Lamar volunteered to contact her.

BMOD

- Deferred

3. Board evaluation calendar status- Chris

- A draft calendar, item 8 in Chris' report, was based in the Board's initial thoughts. No action is required.
- The intention is to begin implementing this calendar next month at the September Board meeting.
- Chloe suggested that Alan research methods of monitoring and metrics for keeping abreast of how well we are hitting our goals; Bill will join in this effort. Chris has some sample metrics.
- The intention of this new calendar format is that these major topics will now comprise the bulk of each meeting's agenda.

4. Tom O'Connor's presentation of a Board web sharing resource concept

- Using his laptop linked to the room's flat video screen, Tom demonstrated a variety of web tools for information sharing.
- To be a private resource there is a \$50 annual fee. With that approach a Gmail account is not needed.
- A resource of this kind could serve as a "group file cabinet" for meeting minutes, the BMOD list, and a variety of other documents.
- The Churchinsight software is also of interest for this purpose.

5. Program Council- Melissa

- In lieu of a report from Melissa, Chloe noted that, among other information pending, the group places emphasis on the Chalice Lighters program, and suggested that all Board members should be Chalice Lighters.

6. Strategic Planning Committee- Linda

- Chloe will send Linda's current report to the members. The committee, now getting underway, consists of Linda (Chair), Lillian, Grier and Alan.

7. Higher Level Goals (ex: mechanism to replenish Contingency Fund)

- Bill reminded the Board of some of the intended structure ongoing; that, as noted on the earlier rudimentary vision map, objectives deliver upon the goals.
- It was noted that the Long Range Planning Committee, now reconstituted as the Strategic Planning Committee, is behind schedule currently in terms of setting goals and objectives. Hopes are that this can be done by January or February '13, with more developed plans in place for the next Board to take up in July '13.

Added Item

- Alan reminded Board members about the Cluster dinner event on September 6, to which all involved in church leadership are invited and encouraged to attend.

Closing Words

- Tom offered closing words.
- The meeting was adjourned at 4:45 pm.

Next Meeting: September 16, 2012

Opening and closing words: Alan Moore

Respectfully submitted,

Kenneth M. Moffett, Secretary
August 20, 2012