

TVUUC BOARD MEETING MINUTES

Date: March 16, 2014

Members Present:

Chloie Airoidi-Watters
Kate Benson
Chris Buice
Heather Finney

Mary Jo Holden
John Mashburn
Lance McCold
Ada Falls

Alan Moore
Tom O'Connor
Linda Randolph
Dick Trowbridge

Members Absent:

Lamar Gibson
Maureen McBride
Kenneth Moffett

1. Opening Words

- Alan Moore called the meeting to order at 1 pm.
- Tom O'Connor offered opening words.

2. Check-in

- Members were asked to talk briefly about any change they would make to the 9am Sunday service

3. Approval of Minutes from February Meeting

- Minutes for the Board meeting of February 16, 2014 were approved as submitted by the secretary.

4. Additions-changes to Agenda

- Document storage and access – Tom O'Connor

5. Consent agenda

- No agenda items

ITEMS FOR DISCUSSION

6. Finance report

- Plate collections are up over last year, but church's share is less. We can't make a clean comparison to past years for exact totals for the church's share because past years' records include the plate collection and pledge dollars as one total.

- Lance suggested considering a 60/40 split.
- Because this year's Share-the-Plate ends in April, also under consideration is for the church to keep the plate collection in May and June, excepting any additional organizations to donate to.
- Chris plans to use one of the unscheduled [weeks](#) to raise funds for Mark Kiyimba and the Unitarian Universalist Church in Uganda.
- Dick suggested adding a collection plate for the Sikh Temple to assist in their recovery after the fire that destroyed their building.

7. Stewardship Campaign

- Lance McCold, Dick Trowbridge, John Mashburn, and Alan Moore volunteered to make some follow-up calls members that the phone bank volunteers were not able to reach last week. Alan will communicate the volunteer names to the Stewardship Committee.

8. Monitoring report: Worship, Music, Arts, Pastoral Care

- Pastoral Care was not included in this report, and both Arts and Music were included in the Program Council monitoring report to the Board.
- Chris reviewed the report, which covered progress on the relevant 2012-14 goals and SMART objectives. All have been completed except two, which will be carried forward for inclusion in the 2014-15 goals and objectives:
 - **M5.C Expand the Worship Committee.** Chris noted that two members of the Two Services Task Force may be interested in joining the Worship Committee and that they would be particularly qualified due to their knowledge of the issues gained through serving on the Two Services TF.
 - **M7 Evaluate and improve first impressions on visitors--Request ET Cluster process with more than one assessor for more than one visit in 2014.**

9. Music Director

- Chris reported on the status of hiring a Music Director. Ted Jones, John McNair, Susan Kovac, Barbara Taylor are on the search committee and are looking at three ways to proceed: whether to consider hiring the Interim, or sharing Music Director with ET congregations, or an open search.
- The Committee is interested in interviewing the current Interim Music Director.

10. Minister Evaluation Task Force

- Alan stated that both he and Linda would serve on this year's Senior Minister Evaluation Committee.
- Alan asked if any members of the Board would like to serve; no volunteers.

- The group offered other the names of congregational members who might be asked to serve.

11. Share the Plate (STP) Update

- Linda asked Kathy Bohstedt, who was attending as an observer and is serving as chair of the STP Committee, to provide an update on the STP initiative for 2014-15. A call for nominations has been announced and the deadline is April 7. Voting will run from April 12-May1. The organizations receiving the greatest number of votes will share the plate during those months that generally enjoy the largest attendance.
- Liaisons from the STP Committee will work with speakers to make short effective introductions in order that the Program Council Chair does not have to coordinate this activity.
- The STP Committee will decide on the number of organizations to support in 2014-15 after the nominations are in.

12. Leadership Development Workshop

- Linda described the upcoming Leadership Development Workshop to be held Friday, April 11, 5:30-8:30, and Saturday, April 12, 9am-12pm.
- She will send Board members and staff a more detailed description, which will include RSVP information.

13. Vision Statement Task Force

- The group reviewed and approved the draft of Vision Statement Task Force charge.
- The TF is to be chaired by Bill Cherry.
- Charge approved as written one change to the timeline—recommendation to the Board due Oct 2014 rather than April 30, 2014.

14. TVUUC representatives to the ET Cluster

- The Board approved Kate Shaklee and Lance McCold as TVUUC representatives.

15. Space Rental Policy

- There was discussion as to when requests go to Program Council and to Director of Administration. All rentals go to Director of Administration.
- The draft policy was approved as written with one type correction.
- Tom suggested a PDF application on the web site, which would direct inquirers to the rental application form or to Program Council.

16. Bylaws Changes

Several changes were agreed on:

- Article V. Executive Team, Section 3: Leadership Team. Program Council will increase representation on the Leadership Team by adding the rising chair as a member.

- Article V. Section 3: Leadership Team, b. Leave in “shall act to ensure that important decisions are made by the appropriate Church entities.”
- Article VI. Program Council, Section 1: Members. Add in somewhere that the chair of Program Council will serve the next year as Past Chair.
 - Third paragraph: The President-elect is a non-voting ex-officio member of the PC
- Article VII. Committees, b. Endowment Fund Committee,
 - Second paragraph—amend wording to indicate that changes to the Endowment Fund Committee charter are reviewed by the Board prior to going to the congregation for approval.
 - Fourth paragraph—indicate that activities are about promoting bequests by members and friends.
 - Third paragraph—move to another section and change wording to apply to Nominating Committee, Endowment Committee, and Board members (i.e. vacancies will be filled by Board appointments until the next congregational meeting, at which time a nominee will be put on the slate for congregational vote.
- Article X. Employees of TVUUC, Section 3, a: Add a phrase to the statement regarding Ministers of the Church having “the freedom to express their opinions on any an all matters, both within and without the pulpit” noting the limits on that freedom of speech in order to maintain 501(c)3 status regarding support of any political candidates.
- Two items were tabled for further discussion regarding whether the President-elect or a liaison is a member of the Nominating Committee and whether that person is a voting ex-officio member.
- All changes must be made final at the April Board meeting in order to present them for approval at the May 4 Congregational meeting.

17. BMOD Signup

- A signup sheet was circulated.

18. Follow up Items, Announcements, Special Dates

- Evergreen School request for rental space: The decision was that it was not possible given their space requirements.
- The next Board meeting was changed from April 20 to April 13.
- Our Senior Minister, Chris Buice, will be addressing the International Unitarian Universalist Association in Paris on April 13, 2014!
- Board orientation June 14
- Leadership Development Workshop April 11, 12
- Next Board meeting April 13

19. Opening and closing words for next meeting

- John Mashburn

20. Closing words

- Tom O'Connor offered closing words.
- The meeting was adjourned at 3:00 pm.
- Next meeting: April 13, 2014

Respectfully submitted,

Linda Randolph