

TVUUC BOARD MEETING MINUTES

Date: Sunday, June 21, 2015

Members Present:

Cindy Moffett
Claudia Pressley-Wise
John Mashburn
Kate Benson
Kathy Bohstedt
Lance McCold
Linda Randolph
Marco Castaneda
Mary Jo Holden
Maureen McBride

Members Absent:

Grier Novinger
Laurie Knox

Guests:

Joe Viglione, incoming treasurer
Kim Mason, director of Lifespan Religious Education

1. Opening

Linda called the meeting to order at 12:35 PM. Kathy read the opening words. Some items were addressed out of this order.

2. Additions to agenda

Linda thanked outgoing board members Kate, Maureen, and Cindy for their service and presented them with TVUUC coffee cups.

3. Minutes

The May 3 and May 17 (congregational meeting) minutes were approved as amended.

4. Monitoring report on Lifespan Religious Education, Kim Mason

Attached. Kim summarized her report as follows.

Going very well:

- Adult RE, chaired by Lynne Mullins and with two new committee members. The classes have new leadership and are well attended.
- Youth RE: Morgan Wilson did a great job with the trip to Boston, including leaving a good pot of money (about \$5K) to start covering the next trip, two years from now. Also the high school students asked to reinstate a Sunday morning class and came up with their own topics and leadership.
- Garden: The gardening/music summer camp drew more students than usual and was very successful. Summer RE classes in the garden are also successful.

Struggles:

- Youth RE committee, which did not function this year. However, there's a new chair, new members, and a daylong retreat planned for July or August.
- Administrative changes. The loss of Lauren Hulse at 25 hours/week and then the 10 hour/week job sharing with the front office left YRE in an administrative hole, which affected record keeping and communications with families. The revived YRE committee should help with this, as well as the 10 hour/week YRE assistant position that Kim will advertise soon.

Looking ahead:

- Talks with the fall retreat folks about how the youth can plan to participate in the all-church event.

- Jeanette Kennedy wants to revive Frogfest, a community fun and education day held in the past. It was a fundraiser. It will have a water theme and will be tied to next spring's Water Communion Sunday.

Long-term goals:

- The playground needs new equipment, very expensive, and some tender loving care. Creative play with multi-age flexible equipment is being investigated; it will require a consultant. Ijams Nature Center is considering the same idea and may be able to provide tips.
- Will Dunklin, Buildings and Grounds, and Kim are exploring the idea of a labyrinth.

In summary, we have a vibrant RE program. Teachers have already volunteered to teach next fall. After the YRE committee's summer retreat, they will have 1 and 3-to-5-year goals.

5. Safe congregations policy, Kim Mason

This multi-year effort is currently in the writing phase. Grier Novinger, Robin Brookshire, and Kim are writing the lengthy document, about 50 pages, that will reside on the church website. As significant sections are written, they'll be offered to the congregation for review in varied venues; that should begin this fall. The policy should be available for vote at the next congregational meeting, May 2016.

6. Board monitoring processes

Kate's lead-reader report on the worship committee, attached, is an example of how reports can be done. These are helpful especially to keep track of requests for support and recommendations for change so the effort isn't lost the next year; these reports will be available to next year's leaders.

7. 2014-15 board self-evaluation

Attached. Members felt the board did its job well this year, and Linda also mentioned the Ruth Martin Words party, which was an auction event, and cooking for a couple of Wednesday night fellowship meals. Possible improvements:

- post the agenda and paperwork to be reviewed a week or more before the meeting
- project for viewing the discussion points during the meeting so everyone is on the same page, literally
- title and date documents within each document, not just on the file name
- smaller board? No, members needed for the various subgroups

8. Budget

Our income is down but so are our expenses, so we seem likely to break even for 2014/15. Maureen walked the board through the budget, showing where the reduced expenses have made this possible.

John Bohstedt is heading an effort to raise the \$10K needed to restore staff hours that will be cut on July 1, given our current budget. If this effort is successful and/or if other funds are found, a new budget will be created and then voted on by the board so that the cut hours can be restored August 1.

9. Governance documents review

Linda introduced these by asking for comments and changes, followed by votes to approve.

Charters and Job Descriptions:

- Denominational affairs committee: discussed but not approved; will review after some changes made for clarification. Linda asked that a Board liaison be added to the membership.
- **Nominating committee charter: Approved as amended.**
- **Finance committee charter: Approved as amended.**

- **Worship committee charter: Approved as amended.**
- **Executive team charter: Approved as amended.**
- **Board of directors charter: Approved as amended.**

Policies:

- **Finance manual: Approved as amended.**

Board member job description: Approved as amended

Officer job descriptions: Put off to the next meeting.

Kate and Maureen agreed to copy edit/take a broad look at the governance documents.

10. Sponsorship of Christopher Watkins

The board voted to approve TVUUC congregational sponsorship of Chris Watkins as a candidate to be a UU minister. A form will be completed and sent to the UUA Credentialing Committee documenting TVUUC sponsorship.

Closing words were given by Kathy.

Next meeting: July, a retreat to be held at Kathy Bohstedt's house. She is canvassing the board members for the best date.

Respectfully submitted,

Cindy Moffett, Secretary,
Sunday, June 21, 2015