

Q TVUUC Board Minutes  
Jan 17, 2016

Present were:

Kathy Bohstedt, John Mashburn, Joe Viglione, Mary Jo Holden, Barbara Taylor, Lynne Mullins, Elnora Williams, Anne Barber, Laurie Knox, Linda Randolph, Lance McCold, Marco Casteneda, Jenny Arthur (ex officio), Chris Buice (ex officio), Claudia Wise (ex officio)

Guests: Jodie Hamilton

*Monthly Monitoring Report/Board Oversight: Pastoral Care & Membership*

Pastoral Care: (presented by Jenny to Laurie Knox and made available to the Board prior to the meeting). The thrust is that she tries to spread the caring amongst many others, when others could do it better. This work takes great discernment. She discussed the Care Teams's preparation for their roles. The Caring Table led by Wendy Syer has been going well for some years now. The Caring Network is always shifting, changing to the needs of both the receivers of care and the givers of care. Upon Request we start support groups; at this time there is a caregivers' group and a request for a dinner party type of group for those who have suffered losses. Please see the document for the entire presentation of this ministry that Jenny leads. Highlighted by Laurie is that this position is 24 hours/week. And that she (Jenny) is a well-trained and experienced professional in this area.

*Membership Committee Policies (Kathy Bohstedt):*

Since the Membership Committee was discussed in detail last meeting, in lieu of a broad discussion, Kathy focused on policies related to Membership Coordinator. The requirements from current policies are not occurring and Linda brought up that when we get a new Membership Coordinator, this document should be revisited. The Board discussed that this "Policy & Procedures: Membership" document, and particularly the procedural component of this document is now defunct and thought to be off-putting, so discussion ensued. Board approves Policy, not procedures. What is happening (procedurally, currently) is informal and intentional and welcoming, and not the stated procedures from that document that board members assessed as being off-putting.

As part of the annual monitoring of Policy, it was moved and seconded that we approve of the policy in force. We are aware that the procedural aspects need attention.

*Treasurer's Report (Joe):*

This was distributed and discussed during the meeting.

Claudia added that she continues to work with the brokerage issue such that she and Joe can enact what we voted on last month, that being the ability to move quickly to divest any stocks and/or bonds given to the church.

*Liaison to Personnel Committee: (Lynne Mullins)*

Lynn Mullins reported on Personnel Committee, although due to health, she has not yet attended a meeting of that committee. They have been asking about the vacant staff positions. This is Membership Chair, but revisioning may expand this to include social media. Chris presented the possibility that part of the newsletter could be placed into Facebook posts, Tweets, etc. Communication and coordination and current databases would be included. There are two very broad areas for this staff member: getting people in the doors and then caring for them once they come through the doors. A revised job description will be worked on this week by Chris and Claudia, with feedback from/with Lorraine Smith (chair of membership). A discussion of media ensued, including Facebook pages, groups, etc. Claudia reported on updates being envisioned for a more user-friendly website.

*Long-range Plan Update (document distributed) (Linda)*

Discussion ensued regarding the distributed document. Linda stated that she and Kim Mason had spent a bit of time discussion long range planning and implementation, and that Kim said she has a real interest in this part of church processes. Linda was grateful for the discussion.

Action steps from this: Run this by Chris (Linda). Incorporate his answers, send that to the Expansion group. Interview Leslie as to vision and goals (Barbara). Incorporate this into the document.

Two groups will move forward: one to expand the long range plan and one to give that information to the Expansion Task Force.

John, Lance and Kathy, and John Bohstedt, and Claudia Wise will hold initial meeting with Expansion Task Force to ensure that the Task Force is working in consort with the Long Range Plans.

*Chris' Self-Evaluation 2014-15 (Linda)*

The document was distributed in advance of the meeting. Linda outlined the process of evaluations. There will be another self-evaluation this year (this in-hand document is late). Next year there will be a more extensive evaluation, as per the every-three-year approval by the Board. That will include input from several church leaders.

*Endowment Fund Grant Project Update (Lance & Barbara):*

There has been no action as yet; proposal deadline approaches.

*Additional Elected Church Positions: (Kathy)*

Kathy suggested to the Board that we consider enlarging the number of elected positions in the church. With that in mind, the Board is asking the Nominating Committee to include the following on their work: Rising Chair for Program Council, Rising Chair for Auction Committee, Chair of Auction Committee (the first year), and Treasurer Elect. This will be brought to the membership at the next Congregational Meeting for a By-Laws change.

This was moved, seconded and approved.

*(Added in February 2016) This was rejected by the Nominating Committee on the grounds that it's not included in the by-laws as part of their duties. Last May the congregation voted to accept a by-laws change, moving the job of recruiting a PC rising chair to the Nom Comm. Apparently this change has not been entered into the by-laws online. Kathy will ensure this is fixed.*

*The Auction Committee is a Board committee. As such, the Board is responsible for finding a chair and chair-elect.*

Next month: opening and closing words by Lance McCold

Next Meeting: February 21st