

TVUCC Board Retreat July 23, 2016

Attending: Elnora Williams, Marco Castanedo, Jeff Kovac, Ann Barber, Claudia Wise (ex-officio), Joe Viglione, Denise Coleman, John McNair, Lynne Mullins
Absent: Laurie Knox, Bill Myers, Kathy Bohstedt, Barbara Taylor

President Elnora Williams opened the retreat. started and check-ins were expanded to introductions, as three member from last year's board retired and three began their tenures.

Board members signed up for BMOD.

Each Board member reviewed the contents of the Board Notebook.

The Board Check List is new to help everyone know the nuts & bolts of the communication system in the church.

Various Committees, namely, Executive, Leadership, Finance and Executive Committees were explained by Elnora.

We agreed that a listing of Committees & Chairs need to be visible and accessible in the Fellowship Hall & office, along with current directories.

This information is needed as we begin to communicate with Committees that we liaison for information.

Joe presented the year-end budget (July 2015 - June 2016). Elnora asked board to get actively involved in the financial affairs this year.

There is a shortfall of \$28,000 due to not meeting the 2015-2016 Budget. This shortfall is due to not making goals in the gift card and the pledge contributions. We are \$15,000 short in June for pledges, which accounts for much of the overall shortfall.

We have 1.7 months of reserve when we should have 3 months in reserve according to the church policy.

John suggested we set up a Renewal Sunday. Lynne suggested we publish money taken in each week in newsletter

Joe asked us to check by-laws to see what our pledge obligations are. Elnora will check into this.

The ongoing audit will account for the year to year-end. We did plan to take the audit expense from 2015-2016 budget (which may account for some of the deficits in '15-'16 budget) , but it will actually be taken out of the 2016-2017 budget.

Claudia suggested we take ten minutes before each board meeting to give suggestions about how "church stuff" works.

Elnora reviewed the responsibilities of the Lead Reader. After some discussion it was decided that Elnora will change the title "Lead" to "Liaison" with responsibilities for connecting with a Committee.

A Liaison Board member will meet with the committee chair sometime during August and prior to the September Board meeting. A set of questions will be given to each Board member for getting input to the long range planning and goals/Objectives.

Elnora & Ann will work together in expanding the Liaison/ Lead Reader Chart. The revised chart will be available at the August Board meeting and all Board members will sign up to be a Liaison to a committee.

We need to prioritize meeting with Lauren Hulse or Trevor Dockery for Membership questions. Elnora announced that the Stewardship Chair would be introduced at the August meeting. Jeff agreed to talk with Lauren about membership and her duties.

Board members signed up for Opening/Closing words at Board meetings.

The church goals /objectives were reviewed. The Board members suggested that after reviewing committee goals, we should determine if this is a relevant goal to continue. Denise will serve as Liaison for Goals / Objectives will prepare a form for input and planning with committees. We must keep in mind that goals should be measurable and include actions.

Elnora will meet with Rev. Buice before August 21 to get suggestions on establishing goals for this year. Denise will meet with Linda Randolph to go over goals from last year before the September Board meeting.

The Board needs access to the minutes from the Membership Committee meetings.

The Board will have a Goal Planning workshop at the next scheduled meeting in September.

Closing words were given by John McNair.

President Elnora Williams adjourned the Retreat.

Respectfully submitted by Lynne Mullins for the secretary