

**TVUUC Board of Directors Meeting  
August 21, 2017**

**Present:**Elnora Williams, Marco Castanedo, Jeff Novak, Ann Barber,, Joe Viglione, Denise Coleman, John McNair, Lynne Mullins, Robbie Murray, Kathy Bohstedt, Barbara Taylor, Bill Myers, Laurie Knox, Chris Buice (ex officio)

**Absent:** Claudia Wise (ex-officio)

**Guests:** John Montgomery, Lance McCold, John Mashburn, DLRE Catherine Loya

**Opening Words & Chalice Lighting (Bill Myers)**

**Introduction of the 2016-2017 Stewardship Chair Nominee (Elnora Williams)**

Elnora introduced the nominee, John Montgomery.

John introduced himself and talked a bit about some ideas about what he has termed as a "Generosity Initiative". He fielded questions from the Board as to church involvement to date, etc.

After he was thanked for coming and introducing himself and left the meeting, it was moved and seconded that John Montgomery serve as the Stewardship Chair for 2016-2017. The Board voted to accept him as Chair.

**Approval July Retreat Minutes (Barbara Taylor)**

Minutes were reviewed and more work was needed on polish, so Barbara was asked to meet with Lynne to do such.

**Board Covenant (Elnora)**

The Covenant was reviewed and stated.

The Pumpnickel Principle, instituted last year to keep discussions on track and meetings of appropriate length, was also.

**Long Range Plan- What do you see as our next steps for the LRP? Or what do you see as the process for completing the LRP?– Strategic Planning Committee -John Mashburn, Lance McCold and Frony Ward (Frony not in attendance today)**

Lance outlined that we are currently working on the plan in the phase of "how we are going to get there" aspect of reaching our goals. Two things need to be in the plan. One is metrics in order to assess the level of progress. The other is courses of action to reaching goals.

The Committee's Plan: interview all staff, some program council members/leaders re measuring progress and steps they might suggest to achieve the goals. We were reminded that The LRPC is now a Board committee and should be in frequent if not monthly communication with the Board. This discussion primed us for the next discussion:

### **Goals and Objectives for 2016-2017 (Denise Coleman, Board Liaison for Goals & Objectives):**

Elnora and Denise met with various people including Linda Randolph regarding goals and objectives.

Kathy restated that we as a Board are still in the process of learning how to act from the perspective of policy governance in which the Board is responsible for overseeing and evaluating the programmatic activities of the church.

With that in mind, Denise presented that we Board members must meet now with our respective committees for which we are liaisons to ask them about this year's plans to reach objectives towards the church's goals, adding the question of metrics of measurement so that progress can be assessed and presented later to the Board.

Each Board Member received a tool to facilitate a conversation with committees and garner input for the 2016-2017 goals.

### **Brief Review of Orientation Notebook (Elnora):**

1. Board Monitoring Report Schedule
2. Directions for Board Member Leads/Liaisons to Committees, 2016-2017
3. Program Council Structure with Chairs
4. BMOD and Script( Sign up)
5. Opening and Closing Words
6. Meeting Dates

### **Finance Report- Joe Viglione-(1:50)**

The audit is ongoing, and this may help with the "categories" we see in the reporting. In accordance with policy governance, there will be a letter emanating from the Minister, the Administrator and the Treasurer announcing the shortfall in pledges and offering some suggestions. One will be to encouraging pledging through automatic bank drafts.

### **Introduction of Catherine Loya, Director of Lifespan Religious Education (Elnora):**

Catherine introduced herself to the group.

### **Safe Congregation Update and Vote (Barbara Taylor)**

The document has been reviewed by Barbara and the information from Susan Kovac's perusal of the document was added in the "Definitions" section, to more accurately reflect the TN Code. In addition, some inaccurate use of terms was cleaned up. There remains a further need for review and polish prior to the Board voting on the document and DLRE Catherine Loya will pull together a small committee to complete the work.

This should not take long, as the Board is eager to complete and enact the policy.

### **Pastoral Care (Elnora)**

Elnora asked about the shape of the interim year and the goals. Chris stated that Jon Coffee will get feedback from present committee members, reflecting on what things went well and what things might need to change and how they might. Elnora wondered

if there would be an open call, and Jeff reframed to ask if there would be a search committee and whether they would be accessing larger community feedback. Chris reiterated that there is no other Jenny Arthur, that the year will be an exploration of all aspects of care. He added that the congregation should be asked their opinions from the question, "How do we take care of each other?" He was asked if the job description would change and his answer was that the process would discover that.

**Planning Ahead for September 18<sup>th</sup> Board Meeting (Denise Coleman):**

Board Liaisons will have planning sessions with our respective committees, and we will receive other mailings prior the next Board meeting.

Elnora asked if the Board had other items to be included on the agenda.

Kathy Bohstedt suggested adding a brief discussion on Right Relations.

Elnora added Pastoral Care: Rev. Chris Buice will asked to share more about the Interim Pastoral Care Minister role and the future open called Pastoral Care Minister of TVUUC. Elnora will email some questions to Rev. Buice.

**The meeting was adjourned. Next meeting is September 18th.**