

**TVUUC Board of Directors Meeting
September 18, 2016**

Present: Elnora Williams, Marco Castaneda, Ann Barber, Joe Viglione, John McNair, Lynne Mullins, Kathy Bohstedt, Bill Myers, Laurie Knox, Jeff Kovac, Chris Buice, (ex officio)
Absent: Claudia Pressley (ex Officio), Barbara Taylor, Robby McMurry, Denise Coleman
Guest: Alfred (AB) Coleman

Opening Words & Chalice Lighting (Marco Castaneda)

August 21, 2016 Board Minutes were approved.

Update on the Pastoral Care Position (Chris Buice)

Rev. Chris Buice presented an overview of an Interim Ministry of Pastoral Care position that might be conceived in five ways. (handout attached). He said that the interim period will be a time for the congregation to experiment with the different ways to structure the position. He pointed out that, depending on the strengths of the minister or Chaplain filling the position, pastoral care responsibilities could be distributed in different ways. For example, if the person the church hires wants to be in the pulpit from time to time and has that strength, the Senior Minister might play a larger role in day-to-day Pastoral Care.

Some discussion followed about the qualities we are looking for in our new Pastoral Care Minister, and Chris reminded us again that the interim period is an opportunity to imagine new approaches to the work. Rev. Buice agreed to present a budget for the Pastoral Care Minister for the future. The budget should have priorities as depending on the type of Pastoral Care Minister being considered. John Coffee will begin his interim Pastoral Care ministry on 10/2/16.

Presentation on Long-Term Planning

Elnora introduced Alfred (AB) Coleman, church member, MBA from Wharton School of Business, and co-owner, with his father and son, of a strategic planning consulting firm.

AB introduced himself and explained his purpose: to help us come to an agreement about our long term planning process and the language that we will use to talk about that process.

He told us that he had surveyed the materials generated by our strategic planning/longterm planning committees so far, and then shared a presentation, drawing on his expertise in business-planning, about how we can all get on the same page. He emphasized that the most important thing we need to do, now, is to agree on a process and a vocabulary for talking about the process.

In the midst of much discussion (clarification of the model that AB proposed, discussion of the need to incorporate the congregation into the model more explicitly. The presentation focused on the following: Assumptions for Effective Strategy Execution, Strategy Deployment Process, Business Model Canvas, Suggested TVUUC Strategy Deployment Process, Stakeholder Desired Results(Shared Vision, Strategic Focus, End Statements, Goals and Objectives), Business Model for Church, Buckets (This is where our Committee inputs were placed.) and Definitions of terms used in deployment process. The board reached an informal consensus to take AB's advice and to ask AB to work with the longterm planning committee. Jeff Kovac will serve as the board's representative to the committee for planning and providing input to the Board that works through a strategic focus and goals for committees/staff with understanding constraints, objectives and an agreed upon plan with common language that is reviewed throughout the year.

Sharing of information from board members' planning sessions with committees

AB proposed that we share what we had learned in our separate one-on-one sessions with committee members by categorizing the points that we had collected into "buckets" (1-6) labelled: 1. Opportunities 2. Constraints 3. Strategic Focus 4. End Statements 5. Goals and 6. Objectives. The members took about 10 minutes to write collected data from the Committee visits to place on sticky notes and place the points on larger sheets that represented each of the Buckets. Since time was short, Elnora said she would gather up the sheets and compile the information for later discussion. Elnora agreed to send the information to each Board member. Elnora extended a thank you to AB.

Finance Report- Joe Viglione-(Treasurer)

We continue to have a budget shortfall. Late pledges are beginning to come in and pledges for this fiscal year. Each Board Member received a report for July 2016-July 2016 and July 2016-August 2016.

Closing Words- Marco Castaneda

The meeting was adjourned.

The next Board meeting is October 16, 2016