

**TVUUC Board of Directors Meeting
November 20, 2016**

Present: Elnora Williams, Barbara Taylor, Kathy Bohstedt, Denise Coleman, John McNair, Marco Castaneda, Jeff Kovac, Lynne Mullins, Bill Myers, Joe Viglione, Claudia Pressley (ex officio)
Absent: Ann Barber, Laurie Knox
Guests: John Mashburn, AB Coleman, John Montgomery

The meeting was brought to order by President, Elnora Williams

Opening Words & Chalice Lighting: Denise Coleman

Finance Report: Joe Viglione (report passed out)

We continue to have problems with pledges coming in as expected. The numbers look good only due to the pledges that were paid in full for the entire year at the beginning of this fiscal year.

We have a great direct deposit company to work with now, and of course, this method of fulfilling one's pledge is advocated. Now each member can identify the best way/time to have their pledge taken from their account. New members were welcomed today and the majority that have come forth already are utilizing direct deposit.

Auction Offerings Update:

Diversity Basket - some members brought their offerings towards this auction item.

Chili Supper - we will be presenting this with the Program Council on March 4 at the church.

Board Monitoring Reports: Bill Myers

Administration plus Buildings & Grounds: Claudia Pressley (report given)

Some snippets from this are:

- the website continues to be updated
- website calendars note time and meeting room
- improved communications regarding room and facility use
- Memorial receptions are using an online sign-up
- Order of Service is presented using larger print and appearance is improved
- new position of Membership and Communications Coordinator along led to a redefinition Administrative Assistant/Bookkeeper position and a streamlining of functions
- Transportation Task Force continues its work and plans a second training for drivers to ensure all Shannondale and Atria residents may attend church services.
- Direct Deposit continues to grow and soon we will have a Giving Kiosk in the lobby area.
- Rummage Sale has a storage facility
- Administration and Office are working closely with Auction and Gift Card Teams.

Membership Software Presentation - Claudia Pressley & Bill Myers

Claudia brought a video presentation regarding what the software offers and we watched about 8 minutes of the 2 hour video. Bill noted some of the other features he thought were going to be very helpful, as he watched the 2-hour presentation.

Claudia will speak with some other churches that are using this software. There is a 3-year contract at the level of payment we are looking at.

There is money in the operations budget for this change.

It was moved and seconded that we proceed with this purchase, with the caveat that the system passes muster when other churches report to us re their use. Discussion included Bill saying he would assist Claudia in calling other churches using this. Claudia stated there is a 30-day trial post training. Bill Pierce is also looked at this and liked it. It was approved.

Update re Stewardship Campaign - John Montgomery

John has assembled a network of members and friends to assist in this project.

The committee is in the process of finalizing the calendar. This year's theme is the *Generosity Project*. The kick-off is February 19.

They are planning "cottage" meetings, not seen in several years in this church.

Part of this campaign will be the celebration of 20 years in this church.

John mentioned looking outside typical membership and friends, reaching out to others of like minds and hearts who may like the fact that this church is here in their community and may be willing to support it. We discussed some ways of approaching these folks. "Generosity" will be broadly based and include time and talents.

Safety update: Claudia Pressley

She reported that there is a non-working safety team. A couple of people still patrol the parking lot, but that is about all at this time. They assist in traffic control.

Claudia has met with DLRE so that their needs are being met.

Claudia reminded us that our sextons are NOT security sextons.

On Sundays the staff are more present to assist with a multitude of issues that arise, and so there is no identified sexton.

Poinsettia Fundraiser: Claudia Pressley

Barbara Lam wants to have a bench in the memorial garden, and to sell plants that are ordered ahead of time in order to meet the cost.

B&G Committee would have oversight of this.

John McNair moved and it was seconded that we allow this particular this fundraiser, since there is no financial outlay needed. The motion was passed.

Update on Vision Action Plan - Denise Coleman (working with Jeff Kovac and AB Coleman):

Denise presented a visual about the vision and action plan as well as more detailed pages that included focus areas. First and foremost is financial well-being, second is the infrastructure of the church due to approaching the 20th anniversary of the church.

There is a plan to ensure that this report will be ready and presented to the congregational meeting.

Included in this cohort are Frony Ward, Lance McCold and as yet to be determined others. Ideas were given by Board members.

Approval of October Minutes:

The minutes were approved with corrections.

Closing Words and Extinguishing of the Chalice: Denise Coleman

The meeting was adjourned by Elnora Williams.

Respectfully Submitted, Barbara Taylor, Secretary

Next Meetings: December 18 and January 15