

**TVUUC Board Meeting**  
**April 23, 2017**

Present: Elnora Williams, Kathy Bohstedt, Barbara Taylor, Marco Castaneda, Lynne Mullins, Laurie Knox, John McNair, Jeff Kovac, Denise Coleman, Joe Viglione, Claudia Pressley (ex officio)

Absent: Bill Myers and Terry Uselton

Guests: Linda Randolph, Robyn Brookshire, Toni Powell, John Coffee, Jodie Hamilton, John Montgomery, Robby McMurry

President Elnora Williams brought the meeting to order.

Opening Words: Laurie Knox

**March Minutes Approval-**

The Board approved the minutes as written by Kathy Bohstedt for the secretary.

**Program Council Report-** Robyn Brookshire & Toni Powell (Bill Myers, Board Liaison) (report sent to members in advance of the meeting)

Highlights: New programs included the scouting group and the rebirth of Forums. The MLK name changed to be more consistent with the broader foci of the group.

The FISH issue was discussed in relation to the Hops 'n' Hope. If we remain committed to participating in FISH we need to be able to stock the pantry in December as we have in the past, so there needs to be some way we can raise the money to continue that community outreach.

Looking further into this for presentation at the next Board meeting will be Elnora, Claudia and xxx xxx.

The Council is also looking forward to being more diverse in the opportunities to give time to the church. While we want more people involved in the church, so many young couples and families are so busy it is difficult for them to find the time to contribute in traditional ways.

**Endowment Fund Report & Project 2017 Selection-** Maureen Dunn (report given on separate document)

Maureen presented a quarterly report to the Board as to the overall Committee's work, with focus on the finances. In addition to increasing awareness of the church community regarding the endowment fund, the committee has begun to be more aware of the performance of the funds where the monies are invested. She noted that the group cannot spend principal, only the income from the investments for any project. The committee is also working on the rejuvenation of the Eternal Flame.

Ken Stevenson presented on the choice of the Fund for this year's special project. (Separate document distributed). He reviewed the process of decision-making. The major portion of the project chosen has received wide approval. It involves

upgrading the technology of the church (introducing 2 different wi-fi networks (one for visitors, etc.) and upgrading the video/audio systems in the Fellowship Hall, The LCF room and Classrooms Rooms A & C and other items per plan. The other part of the project selection (Sanctuary audio/video system) was controversial and the Committee would like the Board, as church leaders, to participate in looking into this part more deeply. They are looking for a wider conversation, a broader input prior to implementation. Ken noted that the present group, after no expenditures for several years on projects, is still on a learning curve. Maureen read from the Charter that was voted on by the membership. It states that the Board must vote on the distribution of any monies. This was discussed further.

It was moved and seconded to approve the expenditure of the technological upgrade project with a maximum expense of 14k, subject to the condition that the audio-visual component in the sanctuary be separately approved by the Board at a later date. Discussion of details ensued. This motion was carried.

**Board Liaison Monitoring Reports (Governance)-** Linda Randolph (Elnora as liaison)

Elnora asked Linda to present to the group, as many are unclear about what governance actually means. Linda presented a power point about the background of governance here at TVUUC and some examples to elucidate how this works in the church. Board monitoring liaison approach is part of how we implement governance.

"Are we doing what we say we want done?" "What are the governance documents related to selected areas of monitoring?" "Are they being followed?"

Liaison to present a brief report, perhaps even bulleted items. The issue of record-keeping was proffered as well as program review and documents for governance compliance. The Board reviews and evaluates itself and governance annually. "Are we doing what we say we are doing?" "What needs changing or updating?" "What might need to be added?"

"Procedure Compliance Liaison" is a new offered term to consider in lieu of Board monitor liaison and will be discussed further at our next Board meeting.

**Treasurer Report-** Joe Viglione (Report distributed earlier in week).

The only area of concern is falling short on pledges entering the stream in a timely fashion.

**Pastoral Care Ministry-** Jon Coffee

Jon asked for better guidance as to his role and responsibilities now that Chris is on sabbatical. He is having trouble doing his Pastoral Care duties in the 24 hours/week allotted as he is being asked to involve himself in other aspects of the church. The Board discussed and informed him that he should draw appropriate boundaries and urge members to utilize Claudia for issues related to church daily functioning and to reach out to Board President, Past President or other members as needed for other issues that come his way, and inform the person or persons to expect a contact. Jon appreciated this clarification.

**Governance Organization Chart-** Bill Cherry

Bill presented to the Board further information regarding governance, particularly Elements of Good Governance and the organizational chart were emphasized. As to the latter, Bill brought up that responsibility of most things should be th, holding others accountable. The "doers" are head by the Executive Committee. Goals and Objectives should define priorities for the year In each area of oversight. Jeff asked that there be an outline for reporting to the Board as we have none at this time. At some point we had one.

**Seraphim Utilization-** Claudia Wise

Claudia quickly informed the group regarding continued training from the Seraphim folks and how the group of trainees is expanding for different segments of the data that Seraphim will store.

**Technology Proposal-** Jeff Kovac

Prior to the meeting, Jeff had emailed the Board suggesting a Task Force to assess the overall status of technology in the church (age of system and what it does and does not do). With the expected upgrades that the Endowment Fund plans to execute, we need to know that the support is there. He aptly noted that this area changes so quickly that we need to understand what might be needed now and moving into the near future.

It was moved, seconded and approved to form this Task Force.

**Conflict Management Proposal Approval-** Kathy Bohstedt

Kathy did not have a report at this time.

**Personnel Committee Recommendation for Senior Minister Evaluation-** Elnora Williams

Elnora stated that a Full Senior Minister's Evaluation will be conducted as specified by the Personnel Committee. The plan from Personnel Committee was sent to each Board Member. The SMTask force includes, Chair, Linda Randolph, members, Elnora Williams, Robby McMurray & Denise Coleman. Robby announced that the Board surveys will be coming this week.

**Congregation Meeting Day Duties-** Elnora Williams

Elnora will send to the Board via email.

**Closing Words-** Laurie Knox (2:55)

The meeting was adjourned by Elnora.

**Next Meetings: May 7, June 11, 2017**

**Congregation Meeting- May 21, 2017**