

TVUUC BOARD MEETING MINUTES

Date: July 22, 2012

Members Present:

Chloie Airoidi-Watters
Bill Cherry
Teryn Dixon
Ada Falls
Lamar Gibson

Lillian Mashburn
Kenneth Moffett
Tom O'Connor
Linda Randolph
Melissa Reed

Dick Trowbridge
Laura Twilley
Joe Viglione

Members Absent:

Chris Buice
Alan Moore
Nick Potter

Opening Words

- Chloie called the meeting to order at 3 pm.
- Lamar offered opening words.
- By way of “check-in,” the members had been asked to say what new thing they would like to do, if they had the nerve, and why.

Review of Minutes- June 24, 2012

Minutes for the Board meeting of June 24, 2012 were approved.

Additions to agenda

Updates on the Springboard project and on the Director of Administration search were requested.

Consent agenda

An Executive Team Report for July 2012 and Minutes of the Finance Committee of July 11, 2012, which had been distributed to Board members via e-mail, were approved.

1. Executive Team Charter

- There was a continuation of a discussion from the June Board meeting, concerning whether the Chair of the Program Council (PCC), as a member of the Executive Team (ET), should or should not be present during discussions concerning potentially sensitive personnel issues. Points noted included the following:
 - PCC wouldn't have day-to-day knowledge of performance issues.
 - But PCC would know more than any other council chair; thus on the ET.
 - The matter is a gray area with employers and a volunteer deciding employment issues.
 - Regardless, ultimate decisions reside with the Senior Minister.
 - Such sensitive occasions would actually occur very seldom.
 - It would be awkward to call for this exclusion. A church is different from a business.
 - Confidentiality agreements will be signed by Board members, staff, and certain volunteers.

- Chloe moved to rescind the vote of 5/6/12 as it pertained to incorporating this exclusion. In this event the vote of 3/18/12 which approved the Charter with no such exclusion would remain in force. The motion was seconded and carried with one opposed.

2. Article V: Committees: re Liaisons from the Board

- Section 3: Finance Committee: Allen & Joe now attend.
- Section 4: Personnel Committee: Lillian agreed to serve.
- Section 5: Stewardship Committee: Lamar agreed to serve.
- Section 7: Program Council: Melissa now attends.
- Section 8: Nominating Committee: Allan now attends.
- Section 9: Endowment Fund Committee: Linda and Tom agreed to serve.

2. BMOD

- Duties: Members will be e-mailed revised information of duties and the revised “script.”
- Red Book: The book made available for questions to the Board has received two questions to date, and answers will be put in the book.

3. Emergency Special Collection: Mountain Desert District Emergency Relief Fund

- Chloe noted that we received a direct request from the UU district affected by the Colorado wildfires.
- It was agreed that 10% would not be deducted in such a case.
- It was noted that if we agree, it should be done next Sunday, with an announcement on the listserv.
- A motion to approve this emergency special collection was made, seconded and carried.

4. Update on RE Intern

Chloe gave an update on the status of Lizzie Roper.

5. Update Save Congregation

Chloe noted that this effort is intended to ultimately result in a manual of safety procedures. Joe volunteered to have a hand in this effort.

6. Program Council Chair-Elect

It was agreed that the Board will ask the Nominating Committee for help in crafting a mechanism to establish this post, and that it should be more properly named Program Council Chair-Rising.

7. Need for Mechanism to replenish Contingency Fund

This item comes via Joe from the Finance Committee. It was agreed that something needs to be figured out; in Bill’s opinion the Contingency Fund should comprise at least 10%.

8. Goals to drive 2012-2013

- It was noted that the Board needs to set the upper level goals.
- Linda suggested that we solicit input from the ET, staff, and the PC regarding thoughts on the goals, using the list from the recent Board orientation meeting as a starting point, for use by the Board in refining the goals.

- Bill noted we need to do this for this fiscal year, and that a subcommittee of the Board, the Strategic Planning Committee, will drive this.
- Chloe noted that a process of monitoring must be worked out.

Added to the Agenda: Update on “Springboard”

- A communiqué from Jake Morrill which had been e-mailed to Board members was read to the Board, detailing proposed expenses savings and changes to software.
- Bill noted there will be no interface as noted, so this aspect needs more work.

Added to the Agenda: Update on Director of Administration search

- It was noted that a decision by the end of August is preferred.
- Of 49 responses, there are to be 8 interviewees; 3 are considered “solid.”
- Bill will be available as necessary to assist with the transition.

Other Items

- Bill noted that several hate mails have been received in recent weeks and that the police have been notified and are involved.

Closing Words

- Lamar offered closing words.
- The meeting was adjourned at 4:30 pm.

Next Meeting: August 19, 2012

Opening and closing words: Tom O’Connor

Respectfully submitted,

Kenneth M. Moffett, Secretary
July 22, 2012