

## **Meeting Minutes**

### **Congregational Meeting, Tennessee Valley Unitarian Universalist Church**

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**Date:** November 13, 2011

Information about this meeting and the matters to be addressed had been made available well in advance in the newsletter, on the listserv, and in various meetings and announcements.

Approved members were signed in on the day of the meeting and given paper ballots. Proxies and the names of those they intended to represent were signed in by the secretary and given the appropriate number of ballots and proxy cards. Handouts referred to below were made available at this time as well as during the meeting.

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Board President Linda Randolph called the meeting to order at approximately 12:40 p.m. The purpose of the meeting was to discuss and take action on proposed revisions to the church by-laws.

The Secretary confirmed that a quorum of fifty or more approved members was present. Statements submitted by proxies in advance of the meeting have been kept on file. Handouts quoting the existing and proposed versions of the by-laws sections to be addressed, also filed with these minutes, were made available.

Treasurer Nick Potter made an initial statement.

The President proceeded with discussion of and voting on the proposed revised by-laws sections:

- Linda asked for discussion of proposed “Article III: Membership. “ A number of comments from the floor followed, by members and staff. There was a Call for the Question, and a clear majority, by show of hands, favored proceeding to a vote. Members were asked to mark their ballots.
- Linda asked for discussion of proposed “Article VI: Officers.” Following brief discussion, members were asked to mark their ballots.
- Linda asked for discussion of proposed “Article VII: Leadership Team.” Chris Buice offered an explanation of the Team and its duties. Members were asked to mark their ballots.
- Linda asked for discussion of proposed “Article VII: Nominating Committee.” Lacking discussion, members were asked to mark their ballots.

Linda reviewed two handouts concerning governance:

- “Our Plan to Build a Lasting Community-To Attract, Inspire, Engage, Retain and Serve”
- “Elements of Good Governance”

These have been put on file with these minutes.

Board members assisted the Secretary by collecting and counting the ballots. The results were as follows:

- Article III: Membership: 81 for; 11 against
- Article VI: Officers: 92 for; 0 against
- Article VII: Leadership Team: 92 for; 0 against
- Article VII: Nominating Committee: 91 for; 1 against

A two-thirds majority being required for passage, all proposed revised sections were thus approved.

The meeting was adjourned at approximately 1:30 p.m.

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Respectfully submitted,

Ken Moffett, Board Secretary  
November 13, 2011