

Note to BMOD: please remember that this is not a “teleprompter script” to be read word for word. Feel free to make it your own by changing up the wording on your personal copy.

Begin the service at 11am by firmly ringing the chime behind the podium; this allows everyone to find their seats. Wait for the room to settle before beginning to speak. Before approaching the microphone to begin announcements, please check with the sound operator either visually or verbally to confirm the mic is ready. If you have difficulty managing the microphone, please contact Rev Chris Buice or David Asbury for assistance before or after a service.

Good morning, everyone!

My name is _____ and I am a member of the board here at Tennessee Valley Unitarian Universalist Church. On behalf of the board and the program council, it is my honor to welcome you here this morning.

As we enter this space today, know that you are surrounded by the love of this community where all are welcome.

Whoever you are, wherever you are from, and wherever you are on your journey, you ARE welcome here.

If this is your first time here or your one-hundred-and-first time, if you are here in the building or watching online, you ARE welcome here.

Acknowledge the online audience in some way, either speaking directly to the camera or asking the audience to wish them good morning or wave to them.

If you would like more information on our church, please fill out the visitor card in the pocket in front of you or visit our website, TVUUC.org and select ‘Stay in Touch’

If you are interested in Religious Exploration classes for your children, or Adult RE for yourself here at TVUUC, please visit the RE hallway after the service, through the double doors past the kitchen, to speak to an RE leader. You can also find more information on our website or at the RE welcome table in the gallery.

If you need any accessibility aids during the service, such as a large print hymnal, hearing device, or noise canceling headphones – those can be found on a cart near the welcome table in the lobby. Our ushers will be glad to show you the way or collect one for you if needed.

If you are visiting us with small children, we invite you to sit up front where it is easier for your little ones to see what is going on. Please don't feel that you must keep them still... all are welcome here, and we understand that silence is never completely silent.

You should also feel free to change seats at any time during the service if you need to move closer or even just stretch your legs. If you or your children need to step out of the sanctuary

for a moment, the EE Cummings Room is a glass enclosed room at the back of the sanctuary where you can still see and hear the service. *Indicate the EE Cummings Room*

For your safety, please take a moment to locate the four emergency exits in this sanctuary; two on either side of the organ at the back of the sanctuary and two through the blue curtains to my left and right. *Indicate the exits in the corners of the sanctuary*

We have a few announcements this morning...

Here you may read the summarized announcements provided by the Communication Team, or summarize yourself what is printed in the Order of Service.

These announcements and others can be found in the back of your order of service and in our weekly email newsletter.

Today is a _____ Sunday (*share the plate/designated offering/generosity*) and to tell you more about what this means and how to give, here is _____...

--- ANNOUNCER (DFO or OTHER)---

After the service, please join us for coffee and conversation in the fellowship hall. If you are visiting, would like a tour of the building or have questions about our church, look for me there and I'll be glad to chat and show you around. If you have questions about the path to membership, I'll be happy to introduce you to our prospective member coordinator, Mark Mohundro.

And now, if you have not already done so, please silence any electronic devices as we enter worship together.

**After speaking, you may leave the podium to take your seat. It is recommended to leave to the front or to the right to avoid colliding with those entering from the left.*

*A worship associate will ring the chime again before stepping up to the stage area.**